

**GREATER HARTFORD TRANSIT DISTRICT
GHTD RFP #01-025
VIDEO SURVEILLANCE PREVENTIVE MAINTENANCE (PM)
TESTING & INSPECTIONS SERVICES
(UNION STATION)**

**ADDENDUM #1
October 10, 2024**

The Request for Proposal (RFP) is modified/clarified as set forth in this Addendum. The original RFP Documents remain in full force and effect, except as modified/clarified by this Addendum, which is hereby made part of the RFP. Respondent shall take this Addendum into consideration when preparing and submitting its proposal.

An **on-site Pre-Proposal Conference and Walk-Through** was held on **October 3, 2023 at 11:00 AM local time at the project location, Union Station Transportation Center Complex, One Union Place, Hartford, CT, 06103**. The purpose of the meeting and walk-through was to outline requirements the District will expect of the Proposer, as well as to provide the opportunity for questions and explanations. Attendance at the pre-proposal conference and walk-through were not mandatory. See **addendum 1 – attachment 1** for the list of pre-proposal conference and walk-through attendees.

Proposals are due on or before **2:30 PM local time, Tuesday, October 22, 2024** at the District offices located at **One Union Place, Hartford, CT**.

The following clarification/questions was made/asked during the Pre-Proposal Conference and Walk-Through in reference to RFP #01-025:

1. 360 Cameras (wireless)

There is a total of two (2) 360 cameras located on the premises (see below):

Camera #75 – Located on the Union Place side of the facility (outside of the CTtransit Center)

Camera # 76 - Located in the Spruce Street Parking Lot (on top of the valet attendant booth)

2. Question: Are the antenna equipment for the 360-camera included under the PM service contract?

Answer: Yes

3. Question: On the cost proposal, should the cost for routine PM (2 visits per year) and Quarterly cleanings be lumped into one overall annual cost for Preventive Maintenance Services?

Answer: Yes

4. Question: On the cost proposal sheet, does “emergency visits hourly rate” include after hours or regular standard hours?

Answer: The Proposer must indicate the cost for Video Surveillance PM services performed during normal office hours 8:00am -4:00pm, Monday through Friday, as well as emergency services

performed after normal business hours and on holidays and weekends. The Proposer must breakout normal business emergency visits from afterhours/weekend/holiday emergency visits.

5. **Question: Is it possible to get a map of all the GHTD camera locations in and around the Union Station Transportation Center Complex?**

Answer: Yes. The District will be able to provide this to the successful Proposer post contract award.

The following inquiries were submitted in reference to RFP #01-025:

1. **Question: Are the cameras run over CAT 5 or Coax? Any offsite monitoring? Is there a lift available on site or would we need to rent?**

Answer: Both. Some cameras run over Coax and some on CAT5.

2. **Question: How do you want your inspection reports by paper or email?**

Answer: Email.

3. **Question: The "Generic" cameras listed in the RFP Camera Locations chart what type of cameras are these? Dome, Bullet?**

Answer: Dome.

4. **Question: I noticed on the camera list that a lot of them (cameras) are listed as encoders, is that just one camera per encoder?**

Answer: Each camera listed is a camera. The units going to the encoders are older analog cameras.

End of Addendum 1