



**GREATER HARTFORD TRANSIT DISTRICT
ADA OPERATIONS AND MAINTENANCE FACILITY
REQUEST FOR QUOTES
GHDT RFQ #12-023
VIDEO SURVEILLANCE TESTING AND INSPECTION
(ROBERTS STREET)**

INTRODUCTION

Greater Hartford Transit District (“the District”) is seeking a price quotation from a qualified firm to provide preventive maintenance Testing and Inspection of the Video Surveillance Equipment located at its ADA Paratransit Operations and Maintenance Facility located at 148 Roberts Street in East Hartford, Connecticut. The District, under contract to the Connecticut Department of Transportation (ConnDOT), provides the complementary paratransit service required by the Americans with Disabilities Act of 1990 (ADA) in the Greater Hartford/Capitol Region area. The District contracts with Transdev US (formerly First Transit Inc.), a private operator for the provision of its paratransit service. Approximately 165 lift equipped vehicles are assigned to the service program. District-wide programs employ more than (200) employees with ridership typically exceeding 350,000 passenger trips annually to approximately 8,000 clients (Post-COVID numbers).

The Greater Hartford Transit District is a quasi-municipal corporation operating under the authority of Chapter 103a of the Connecticut General Statutes. There are currently sixteen-member towns represented by appointees who collectively form the Board of Directors, the policy making body of the District. The District has broad powers to acquire, operate, finance, plan, develop, maintain and otherwise provide all forms of land transportation and related services including the development or renewal of transportation centers and parking facilities.

The District is eligible and authorized under state and local law to request, receive, and manage Federal Transit Administration (FTA) funds and to execute and administer FTA-funded projects. The District provides a variety of services in support of public transportation in the Capitol Region of Connecticut.

The District is also the owner and operator of Hartford’s Union Station Transportation Center Complex, an intermodal hub of transportation that currently serves Amtrak rail, CTail, intercity and intra city bus service, taxi services, and public parking. The Complex also includes the Spruce Street Parking Lot.

Price quotations shall be submitted to LaShaunda Drake, Greater Hartford Transit District, One Union Place, Hartford, CT. 06103, on or before **2:30 p.m. on Tuesday, May 30, 2023**. Quotations received after the deadline will not be considered and will be returned to the Proposer unopened. Any changes, or any requests for changes in the specifications, will not be recognized after sealed proposals are submitted to the District.

All Proposers will be required to certify that they are not on the Comptroller General's list of ineligible contractors. Further, the contractor will be required to comply with all applicable equal employment opportunity laws and regulations.

The District does not discriminate on the basis of race, color, sex or national origin in consideration for an award. Small and minority businesses are encouraged to apply.

NOTE: The District is tax-exempt.

The District reserves the right to reject any or all proposals as submitted in response to this Request for Quotes and to waive informalities and irregularities, as it deems in its best interest.

Please contact LaShaunda Drake with any questions regarding this Request for Quotes at 860-380-2012 or ldrake@ghtd.org.

SCOPE OF WORK

Greater Hartford Transit District (the District) is seeking a price quotation from a qualified firm experienced in providing preventive maintenance Testing and Inspection of Video Surveillance Equipment in a commercial setting, to include but not be limited to, cleaning, testing and verification of operation for all system components.

Contractor will be responsible, at a minimum, for performing the following preventive maintenance checklist tasks to ensure the proper functionality of all video surveillance equipment, to include but not be limited to:

Camera & Housing:

1. Ensure camera / lens focus and auto iris is adjusted properly.
2. Ensure camera field of view is adjusted to customer's requirements.
3. Ensure camera / housing viewing window is clean, inside and out.
4. Ensure camera lens is dust free.
5. Ensure interior of camera enclosure is clean and dry.
6. Check operation of pan tilt, and zoom focus. Use controller in control room to check all these operations.

Wiring & Cable:

1. Check wiring and cable harnesses for wear and fray.
2. Check to make sure cable is dressed properly.
3. Check connectors and cable entry points for loose wiring.
4. Ensure coaxial cable is transmitting a sufficient video signal to control room. Signal should be free of distortion, tearing, hum-bars, EMI, and rolling, etc.
5. Ensure all coaxial connectors are insulated from conduit and pull boxes.

Control Equipment:

1. Ensure monitors are free from picture burn-in, and distortion.
2. Ensure monitors have proper contrast and brightness.
3. Ensure network video recording equipment is functioning properly and providing distortion free recording.
4. Ensure all control equipment is operational. Where applicable, switchers allow proper sequencing and callup, multiplexers are properly encoding and decoding, and matrix switcher keyboards are fully operational.
5. Clean all monitor screens, control panels, and keyboards with a diluted cleaning solution.
6. Check all coaxial connectors on the back panels for loose connections.

7. Check all power connections to insure AC plugs are not loose or power cables frayed.
Scheduling of testing and inspection/preventive maintenance is as follows:

- Contractor must conduct 100% testing and inspection of the entire video surveillance system components semi-annually.
- Contractor must conduct preventive maintenance cleaning on a quarterly basis at minimum.

Routine testing and inspections/preventive maintenance of the video surveillance equipment must be scheduled in advance with the District's Transportation & Facility Coordinator (Union Station)/ Maintenance Manager (Roberts Street) or designee and are expected to comply with the timeline as specified above.

A detailed service report noting needed repairs and/or deficiencies uncovered during the inspection/preventive maintenance check must be presented to the District's Transportation & Facility Coordinator (Union Station)/ Maintenance Manager (Roberts Street) or designee immediately following the inspection/preventive maintenance check with recommendations for service and/or replacement.

All equipment required to carry out operations within the scope of this proposal shall be provided by the Contractor.

No unauthorized person or persons shall accompany contractor's personnel while conducting work under this contract.

The insurance requirements associated with this project are included as Exhibit A attached hereto and made a part hereof.

Exhibit B lists the Standard terms and Conditions for the resulting agreement.

SURVEILLANCE EQUIPMENT AND LOCATION

Current installed equipment consists of the following: thirty-six (36) total CCTV Cameras, a master server, and a workstation. See complete list below for additional details including manufacturer and model number information, as well as, equipment location.

Existing Cameras and Video Surveillance Equipment:				
Equipment	Manufacturer	Model #	Equipment Location	Serial Number
Master Server	Dell/Vicon			6DR4VH3
Workstation	Dell	Precision 3650		92V9RT3
C01	Pelco	IMP321-1ES	Fuel-1	
C02	Pelco	IMP321-1ES	Fuel-2	
C03	Pelco	IMP121-1IS	Receiving	
C04	Pelco	IMP121-1IS	Stairs Lower	

C05	Pelco	IMP321-1ES	Front Entrance Door Exterior	
C06	Pelco	IMP321-1ES	Fuel Tank	
C07	Pelco	IMP321-1ES	Back Shop	
C08	Pelco	IMP331- 1ERS	NE Corner	
C09	Pelco	IMP321-1ES	West Exit	
C10	Pelco	IMP321-1ES	West Exit Gate	
C11	Pelco	IMP321-1ES	Entrance Gate	
C12	Pelco	IMP121-1IS	Emergency Exit	
C13	Pelco	IMP121-1IS	Upper Lobby	
C14	Pelco	IMP121-1IS	Parts	
C15	Pelco	IMP121-1IS	Lower Lobby	
C16			N/A	
C17	Pelco	IMP121-1IS	Money 1	
C18	Pelco	IMP121-1IS	Money 2	
C19	Pelco	IMP121-1IS	Money 3	
C20	Pelco	IMP121-1IS	Stairs Upper	
C21	Pelco	IMP121-1IS	Back Stairs	
C22	Pelco	IMP321-1ES	Driver Entrance	
C23	Pelco	IMP321-1ES	Shop Entrance	
C24			N/A	
C25	Pelco	IMP321-1ES	Front Parking	
C26	Pelco	IMP121A-1IS	2nd Floor Service Window	
C27	Pelco	IMP121A-1IS	1st Floor East Corridor	
C28	Pelco	IMP121A-1IS	West Shop	
C29	Pelco	IMM12018	Shop 360	
C30	Pelco	IMM12018	NE Rear Lot 360	
C31	Pelco	IMM12018	East Rear Lot 360	
C32	Pelco	IMM12018	NW Rear Lot 360	
C33	Pelco	IMM12018	North Rear Lot 360	
C34	Pelco	IMM12018	SW Rear Lot 360	
C35	Pelco	IMM12018	Center Rear Lot 360	
C36	Vicon	V2002D- W28IR	Security Booth	

A non-mandatory walk-thru inspection of the video surveillance equipment and locations will be held on **Tuesday, May 10, 2023 from 10:00 a.m. – 11:00 a.m.** at the ADA Operations and Maintenance Facility, 148 Roberts Street, East Hartford, CT 06108.

Attendance at the walk-through is not mandatory nor is it a condition of award. Upon arrival to the facility, please congregate in the front lobby area while awaiting further instructions from staff.

Any items omitted from this specification which are clearly necessary for the successful completion of the required services shall be considered a portion of the services although not directly named in these specifications.

FORMAT OF QUOTE

The RFQ submission shall also include the following information:

1. Completed General Information Form. (Exhibit C)
2. The Contractor shall provide a brief narrative that addresses the services they are proposing as outlined in the Scope of Work. The narrative should show the Contractor's understanding of the District's needs and requirements.
3. References from three similar projects undertaken. References must include name of reference, contact person, telephone number, contract cost, and description of contract work. (Exhibit D)
4. Cost Proposal information shall be based on the type of service to be provided and the associated requirements as specified in this Request for Quotes. The price to be quoted shall include all items of labor, materials, and other costs necessary to fully provide the services. (Exhibit E)
5. A completed Certification of Eligibility. (Exhibit F)

Quotes and all required information shall be submitted no later than **2:30 p.m. on Tuesday, May 30, 2023. Responses may be emailed. The Response shall be marked:**

VIDEO SURVEILLANCE TESTING AND INSPECTION (ROBERTS STREET)

Attention:

LaShaunda Drake
Procurement and Contract Coordinator
Greater Hartford Transit District
One Union Place
Hartford, CT 06103

For questions or concerns please contact LaShaunda Drake:

ldrake@ghtd.org
860.380.2012

EXHIBIT A

INSURANCE REQUIREMENTS

Contractor shall obtain and maintain throughout the term of this Contract (or such longer period as may be specified below, if any) the following insurance:

Commercial General Liability

The Contractor shall carry Commercial General Liability Insurance, including a broad form comprehensive general liability endorsement and coverage against claims for personal injury, bodily injury, death or property damage, to be on the so-called "occurrence" form with a combined limit of not less than Two Million Dollars (\$2,000,000) in the aggregate and One Million Dollars (\$1,000,000) per occurrence, and to cover at least the following hazards: (1) premises and operations; (2) products and completed operations on an "if any" basis; (3) independent contractors; (4) blanket contractual liability for all insured contracts; and (5) contractual liability covering the indemnities in this Contract.

Workers' Compensation Insurance

With respect to all services the Contractor performs and all those performed for the Contractor by its subcontractors, the Contractor and its subcontractor(s) shall carry Workers' Compensation Insurance and, as applicable, insurance required in accordance with the U.S. Longshore and Harbor Workers' Compensation Act, in accordance with the requirements of the laws of the State of Connecticut, and of the laws of the United States, respectively.

Business Automobile Insurance

Business Automobile Liability Insurance, to cover the use of all owned, hired, and non-owned vehicles, providing for the following minimum liability limits: One Million Dollars (\$1,000,000) for all damages arising out of bodily injuries to or death of all persons in any one accident or occurrence, and for all damages arising out of injury to or destruction of property in any one accident or occurrence. In cases where the insurance policy shows an aggregate limit as part of the automobile liability coverage, the aggregate limit must be at least Two Million Dollars (\$2,000,000).

Certificate of Insurance

All insurance provided for above shall be obtained under valid and enforceable policies, and issued by financially sound and responsible insurance companies authorized to do business in the State of Connecticut and having a general policy rating of A- or better and a financial class of VIII or better, each as determined by AM Best Company, Inc. Prior to commencing any work under this Contract and at least ten (10) days prior to the expiration dates of any insurance required hereunder, Contractor shall deliver to the District certificates of insurance evidencing such coverage and any renewal or successor policies. If the Contractor engages any subcontractor to perform any of its obligations under this Contract, the Contractor shall also deliver to the District certificates of insurance from such subcontractor evidencing such coverage and any renewal or successor policies. All policies of insurance required hereunder shall name the District (and such other persons or entities designated by the District) as an additional insured (except the workers' compensation and Professional Liability insurance). For the Workers' Compensation Insurance and, as applicable, U.S. Longshore and Harbor Workers' Compensation Act coverage, the policy number(s) and term of the policy (ies) shall be indicated on the certificate. With the exception of Professional Liability

EXHIBIT A

Insurance, each insurance policy shall state that the insurance company agrees to investigate and defend the insured against all claims for damages, even if groundless. All insurance policies provided for above shall contain clauses or endorsements to the effect that: (i) no act or negligence of the Contractor, or anyone acting for the Contractor, or failure to comply with the provisions of any policy, which might otherwise result in a forfeiture of the insurance or any part thereof, shall in any way affect the validity or enforceability of the insurance insofar as the District is concerned; (ii) no such policies shall be canceled without at least thirty (30) days' notice to the District (10 days for non-payment of premium); (iii) shall contain a waiver of subrogation in favor of the District, and (iv) shall provide that such coverage is primary and non-contributory.

Such insurance shall protect the District against all claims, liabilities, suits, actions, damages, or costs resulting from or arising out of the ownership, lease, operation, maintenance, repairs, or use in any way of any project equipment for the purposes of the program covered by this Contract and for any other purpose. No project equipment shall be delivered to the Contractor, or operated by the Contractor until the Contractor has delivered the certificate(s) of insurance required hereunder. Prior to the annual renewal of a motor vehicle registration, the Contractor shall submit to the District a certificate of insurance for the project equipment. This Section shall not prevent the District from contracting for such required insurance coverage at any time, and in such event the Contractor shall pay the District for all costs of such insurance.

INDEMNIFICATION

To the fullest extent permitted by law, the Contractor shall indemnify, defend and hold harmless the District and its officers, directors, employees and agents (collectively "Indemnified Parties") from and against all claims, damages, demands, losses, expenses, fines, penalties, causes of action, suits or other liabilities (including all costs of reasonable attorneys' fees) arising out of, related to, in connection with or resulting from, or alleged to arise out of or arise from the negligent acts or omissions, breach or failure to perform under the Contract or the violation of any applicable law or regulation, by Contractor, Contractor's subcontractors or anyone directly or indirectly employed by Contractor or by Contractor's subcontractors or anyone for whose acts any of them may be responsible or liable and whether such claim, damage, demand, loss, expense, fine, penalty, cause of action, suit or other liability is attributable to bodily injury, personal injury, sickness, disease or death, or to injury to or destruction of tangible property, including the loss of use resulting therefrom. This indemnity shall be effective regardless of whether or not such claim, damage, loss or expense is caused in part by any of the Indemnified Parties (but the indemnity shall not cover liability to the extent resulting from gross negligence or willful misconduct of the Indemnified Parties). Such indemnity obligation shall not be in derogation or limitation of any other obligation or liability of the Contractor or the rights of the District contained in this Contract or otherwise. This indemnification shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for the Contractor under any workers' compensation acts, disability benefit acts or other employee benefits acts and includes any loss or injury suffered by an employee of Contractor. This indemnification shall survive the completion of the Work or the termination of the Contract.

To the extent the foregoing Indemnity applies to any violation of federal, state or local laws, ordinances or regulations, Contractor shall do and perform all work necessary to correct such violation.

EXHIBIT B: STANDARD TERMS AND CONDITIONS

1. Acceptance. Commencement of performance by the Contractor pursuant to this Purchase Order constitutes acceptance by Contractor of these Terms and Conditions. If this Purchase Order is issued pursuant to a contract between the District and Contractor, in the event of any conflict between these terms and conditions and such contract, the terms and conditions of such contract shall control. Performance shall include services rendered, obligations due, costs incurred, commodities and deliverables provided and accepted by the District, programs provided or other commitments authorized under a Contract. A deliverable shall include any tangible product to be delivered as an element of performance under a Contract.

2. Payments and Compensation. The Contractor shall only be compensated for performance delivered and accepted by the District in accordance with the specific terms and conditions of a Contract. All Contract payments are subject to appropriation. All invoices against a District purchase order must be rendered in duplicate and must indicate District's purchase order number and must be itemized. The District's terms of payment are Net 30 days, however, the District retains the right to obtain discounts for early payment, whenever possible.

3. Invoices. Monthly invoice shall be submitted to the address shown on the face of this purchase order and shall include the following information: purchase order number, product number, description of products or services, date of product delivery or services, sizes, quantities, unit prices, and extended totals. Payment of invoice shall not constitute acceptance of product and shall subject to adjustment for errors, shortages, defect in the products or other failure of Seller to meet the requirements of the order. Buyer may at any time offset any amount owed by Buyer to Seller against any amount owed by Seller or any of its affiliated companies to Buyer.

4. Prices. Prices cannot be altered during the term unless that was a condition of Contractor's bid. Unless otherwise stated, unit prices are inclusive of all costs. Freight prepaid (Delivered) unless otherwise specified.

5. Contract Termination or Suspension. The District may terminate a Contract without cause and without penalty with a thirty (30) day written notice or may terminate or suspend a Contract if the Contractor breaches any material term or condition or fails to perform or fulfill any material obligation required by a Contract, or in the event of an elimination of an appropriation or availability of sufficient funds for the purpose of a Contract. The District may terminate a Contract without liability for damages or otherwise, in the event that Contractor becomes insolvent or makes an assignment for the benefit of creditors, or a petition is filed to declare Contractor bankrupt or notwithstanding the provisions thereof headed "Delivery", if delivery is not made within the time specified or within a reasonable time if no time is specified, or if the quantity of the articles delivered hereunder is not as specified.

6. Assignment. The Contractor may not assign or delegate, in whole or in part, or otherwise transfer any liability, responsibility, obligation, duty or interest under a Contract.

7. Subcontracting By Contractor. Any subcontract entered into by the Contractor shall be consistent with and subject to the provisions of these Terms. Subcontracts will not relieve or discharge the Contractor from any duty, obligation, responsibility or liability hereunder.

8. Indemnification. Unless otherwise exempted by law, the Contractor shall indemnify and hold harmless the District, its agents, officers and employees against all claims, liabilities and costs for any personal injury or property damages, patent, or copyright infringements or other damages that the District may sustain which arise out of or in connection with the Contractor's performance of a Contract, including but not limited to the negligence, reckless or intentional conduct of the Contractor, its agents, officers, employees or subcontractors. The Contractor shall at no time be considered an agent or representative of the District.

9. No Obligation of the Federal Government. The Contractor and District acknowledge and agree that notwithstanding any concurrence by the Federal Government in or approval of the solicitation or award of the underlying contract, absent the express written consent by the Federal Government, the Federal Government is not a party to this contract and shall not be subject to any obligations or liabilities to the District, Contractor, or any other party (whether or not a party to the contract) pertaining to any matter resulting from the underlying contract.

10. Program Fraud and False or Fraudulent Statements or Related Acts. The Contractor acknowledges that the provisions of the Program Fraud Civil Remedies Act of 1986, as amended, 31 USC §3801 et seq. and US DOT regulations, "Program Fraud Civil Remedies," 49 CFR Part 31, apply to its actions pertaining to this project. Upon execution of the underlying contract, the Contractor certifies or affirms the truthfulness and accuracy of any statement it has made, it makes, if may make, or causes to be made, pertaining to the underlying contract or the FTA assisted project for which this contract work is being performed. In addition to other penalties that may be applicable, the Proposer further acknowledges that if it makes, or causes to be made, a false, fictitious, or fraudulent claim, statement, submission, or certification, the Federal Government reserves the right to impose the penalties of the Program fraud Civil Remedies Act of 1986 on the Contractor to the extent the Federal Government deems appropriate. The Contractor also acknowledges that if it makes, or causes to be made, a false, fictitious, or fraudulent claim, statement, submission, or certification to the Federal Government under a contract connected with a project that is financed in whole or in part with federal assistance originally awarded by FTA under the authority of 49 USC §the Government reserves the right to impose the penalties of 49 USC §1001 and 49 USC §5307(n)1 on the Contractor, to the extent the Federal Government deems appropriate.

11. Access to Records. The Contractor agrees to provide the District, the FTA Administrator, the Comptroller General of the United States or any of their authorized representatives access to any books, documents, papers and records of the Contractor which are directly pertinent to this contract for the purposes of making audits, examinations excerpts and transcriptions and agrees to permit any of the foregoing parties to reproduce by any means whatsoever or to copy excerpts and transcriptions as reasonably needed.

12. Ship To. To ensure that delivery is made to the correct location, please address shipments as noted on the face of this order. All correspondence, packages, and invoices must indicate the purchase order number and delivery address as indicated on this order. Itemized packing slips, giving correct Purchase Order number, accompanied by original bill of lading and stating clearly terms of delivery must accompany each shipment.

13. Delivery. Deliveries shall be strictly in accordance with the schedule set out or referred to in the order and in exact quantities specified. Notwithstanding the foregoing, Contractor shall not be liable for any delay in delivery due to causes beyond Contractor's control and without Contractor's fault or negligence, provided Contractor exercises due diligence in promptly notifying the District of conditions which will result in delay, and provided further, if Contractor's delay is caused by the default of the sub-contractor or supplier, such default arises out of causes beyond the control of both Contractor and sub-contractor or supplier, and without the fault or negligence of either of them, and the supplies or services to be furnished by the sub-contractor or supplier were not obtainable from other sources in sufficient time to permit Contractor to meet the required delivery schedule.

14. Inspection of Goods. The District shall have a reasonable time after delivery to inspect the goods delivered or services rendered under this contract and to reject or revoke acceptance of any not conforming with the terms of this agreement. Rejected goods will be returned to Contractor at Contractor's expense. Rejected services will be re-worked and all costs associated with the re-work will be charges to Contractor.

15. Substitution of Goods. Goods not in conformance with this contract will not be accepted. The District must approve any substitution of non-conforming goods prior to shipment (in writing). Contractor shall provide material exactly as specified, provided that where name brand is specified a District approved equal will be accepted where such equal is shown by Contractor to be the equivalent of the items specified. The District at its sole discretion shall determine what constitutes a District approved equal.

16. Insurance. The Contractor agrees that while performing services specified in this Purchase Order he/she shall carry sufficient insurance (liability and/or other) as applicable according to the nature of the service to be performed so as to "save harmless" the District from any insurable cause whatsoever. If requested, certificates of such insurance shall be filed with the District prior to the performance of services

17. Contractor's Warranty. Contractor herein warrants and covenants that the subject merchandise complies with all applicable federal, state, and local statutes, and rules and regulations for the installation and use of said merchandise for the purpose for which said merchandise is being purchased. All services supplied by Contractor to District shall be performed in a professional manner and free from error. These warranties shall survive inspection, delivery, acceptance or payment by the District of such goods and/or services.

18. Default. In the event of default by Contractor, including failure to deliver any item ordered within a reasonable time after acceptance of this contract, or if the District rightfully rejects the goods or services or revokes acceptance, the District may without waiving any other remedy permitted by law, make covering purchases of goods or services and hold Contractor liable for all additional costs incurred. Further, in such event, District, at its option, may be relieved of any duty to accept said items as are subsequently delivered pursuant to this contract.

19. Policy on Disadvantaged Business Enterprise Program. The District is committed to the effective implementation of the Disadvantaged Business Enterprise (DBE) Program as defined in Title 49, Code of Federal Regulations (CFR) Part 26. This program will be executed in accordance with the regulations of the United States Department of Transportation (DOT) as a condition of receiving DOT funding.

20. Non-discrimination in Hiring and Employment. The Contractor agrees to comply with all Federal and State statutes, rules and regulations prohibiting discrimination in hiring and employment.

21. Choice of Law. This Contract shall be governed, interpreted and construed under and in accordance with the laws of the State of Connecticut, whether or not its conflict of laws principles would dictate otherwise. This Contract shall be deemed to have been made in Hartford, Connecticut. The Second Party irrevocably consents with respect to any claims or remedies at law or in equity, arising out of or in connection with this Contract to the jurisdiction of the Connecticut Superior Court (except as otherwise required by law or that Contract), and, with respect to any claim between the Parties, to venue in Judicial District of Hartford-New Britain at Hartford or the United States Federal Court, District of Connecticut, and irrevocably waives any objections that it may have to such jurisdiction on the grounds of lack of personal jurisdiction of such court or the laying of venue of such court or on the basis of forum non convenience or otherwise.

22. Returns and Taxes. Each Contractor must certify under penalties of perjury that they have filed all state returns and paid all state taxes as required by law.

23. Liquidated Damages. If Contractor does not meet its specified delivery time, notwithstanding the provision thereof headed "Delivery", Contractor agrees to compensate the District as liquidated damages, an amount equal to the difference between Contractor's price and the price of a substitute, selected at the District's sole discretion, from alternate source for each unit purchased by the District, not to exceed total quantity specified by this contract, during the period(s) Contractor is unable to deliver material.

24. Suspension & Debarment. The Contractor certifies, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any State or Federal department or agency.

25. Incorporation of Federal Transit Administration (FTA) Terms The preceding provisions include, in part, certain Standard Terms and Conditions required by DOT, whether or not expressly set forth in the preceding contract provisions. All contractual provisions required by DOT, as set forth in FTA Circular 4220.1F, are hereby incorporated by reference. Anything to the contrary herein notwithstanding, all FTA mandated terms shall be deemed to control in the event of a conflict with other provisions contained in this Agreement. The Contractor shall not perform any act, fail to perform any act, or refuse to comply with any District requests which would cause the District to be in violation of the FTA terms and conditions.

26. Federal Changes. Proposer shall at all times comply with all applicable federal regulations, policies, procedures and directives, including without limitation those listed directly or by reference in the Master Agreement between the District and the FTA as they may be amended or promulgated from time to time during the term of this contract. Contractor's failure to so comply shall constitute a material breach of this contract.

27. Executive Orders. This Agreement is subject to the provisions of Executive Order No 7C of Governor M. Jodi Rell, promulgated July 13, 2006, concerning contracting reforms and Executive Order No. 14 promulgated April 17, 2006, concerning the utilization of environmentally and health-friendly cleaning and/or sanitizing products when practicable. Executive Order No. Three of Governor Thomas J. Meskill, promulgated June 16, 1971, concerning labor employment practices, Executive Order No. Seventeen of Governor Thomas J. Meskill, promulgated February 15, 1973, concerning the listing of employment openings, and Executive Order No. Sixteen of Governor John G Rowland promulgated August 4, 1999, concerning violence in the workplace, all of which are incorporated into and are made a part of this agreement as if they had been fully set forth in it. For complete text of said documents, please go to: http://www.das.state.ct.us/Purchase/Info/Executive_Orders.pdf

28. Energy Conservation. The Contractor agrees to comply with mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act.

EXHIBIT C

GENERAL INFORMATION FORM

Name of Organization: _____

Organization's Address: _____

Telephone Number: _____

Years in Business: _____

Years in business providing Video Testing & Inspection Services: _____

Company Federal Taxpayer Identification Number _____

Organization is (check one):

- Corporation Partnership Association
 Joint Venture Sole Proprietorship Public Agency
 Quasi-Public Agency Other: (Explain): _____

If the organization is a corporation indicate the following:

Date of Incorporation: _____

State of Incorporation: _____

President's Name: _____

Vice-President's Name: _____

Secretary's Name: _____

If the organization is an individual or a partnership indicate the following:

Date of Organization: _____

Name and address of all partners: _____

Name and Title of the Organization's Authorized Representatives:

Contact for Questions about Proposal: _____

Officer responsible for Contract Performance: _____

Acknowledgment of received Addenda No(s): _____

EXHIBIT C

The undersigned, being cognizant of the pages, documents and attachments concerned herewith agrees to provide the District with the services described in the Request for Quotes dated May 1, 2023. The stated Proposal shall be firm for 120 days from the due date for this Proposal.

The Contractor hereby affirms that this Proposal is genuine, not a sham or collusive, and is not made in the interest of any person not therein named.

Authorized Signature: _____

Title: _____

Date: ____ / ____ / ____

EXHIBIT C

**PROPOSAL (QUOTE) SUBMISSION PAGE
FOR VIDEO SURVEILLANCE TESTING & INSPECTION SERVICES**

SUBMITTED BY: _____

TO: Greater Hartford Transit District

The undersigned hereby declares that he/she has carefully read and examined the Advertisement and the Request and has decided to provide services and systems in conformance to the specifications and requirements of the RFQ and any addendum thereto at the price stated in the attached proposal and or any final offers.

I additionally certify that we are fully licensed, insured and have the proper equipment, systems personnel to handle the project as documented in this procurement document.

My Company also agrees and understands that in the event that the **District** is required to purchase such services from another Vendor for any reason due to my company's failure to perform in accordance with the terms and conditions of this contract, my company will be charged the total cost of the other vendor(s) to perform the service, plus \$100.00 (per occurrence) to cover administrative fees and costs.

The Contractor hereby agrees to pay the afore stated amounts as fixed, agreed and liquidated damages, and not by way of penalty, to the **District** and further authorizes the **District** to deduct the amount of the damages from money due the Contractor under the Contract, computed as aforesaid. If the monies due the Contractor are insufficient or no monies are due the Contractor, the Contractor shall pay the **District** the difference or the entire amount, whichever may be the case, within 30 (thirty) calendar days after receipt of a written demand by the Chief Financial Officer.

Under no circumstances shall this provision be interpreted or extended to mean a relinquishment of rights for a claim for any other damages that the **District** may have against the Contractor for any other reason whatsoever.

Firm Name: _____

Address: _____

Authorized by: _____

Signature: _____

Title: _____

Date: _____

EXHIBIT D

REFERENCES

List at least three references for similar contracts. References must include name of reference, contact person, telephone number, and description of contract work. Attach additional sheets as needed.

1. Name: _____

Contact Person: _____

Telephone number: _____

Brief Description of work: _____

2. Name: _____

Contact Person: _____

Telephone number: _____

Brief Description of work: _____

3. Name: _____

Contact Person: _____

Telephone number: _____

Brief Description of work: _____

EXHIBIT D: COST PROPOSAL FORM

**COST PROPOSAL FORM
GHTD REQUEST FOR QUOTES #12-023
VIDEO SURVEILLANCE TESTING AND INSPECTION
(ROBERTS STREET)**

TESTING & INSPECTION SERVICES

Base Term

(7/1/23-6/30/24)

YEAR ONE _____ **PAYMENT TERM** _____

(7/1/24-6/30/25)

YEAR TWO _____ **PAYMENT TERM** _____

Option Years (Years 3-5)

(7/1/25-6/30/26)

YEAR THREE _____ **PAYMENT TERM** _____

(7/1/26-6/30/27)

YEAR FOUR _____ **PAYMENT TERM** _____

(7/1/27-6/30/28)

YEAR FIVE _____ **PAYMENT TERM** _____

EMERGENCY VISITS

Hourly rate _____

OTHER EXPENSES (provide detailed information)

DATE: _____

Company Name

BY: _____
Signature

Address

Typed Name

City, State, ZIP

Title

Area Code, Telephone

