



**GREATER HARTFORD TRANSIT DISTRICT  
REQUEST FOR QUOTES  
GHTD RFQ #08-021  
IN-PLANT PARATRANSIT VEHICLE INSPECTIONS  
AND POST-DELIVERY AUDIT**

## **INTRODUCTION**

Greater Hartford Transit District (“the District”) is seeking price quotations from qualified firms to provide in-plant vehicle inspections and post-delivery audit, in compliance with 49 CFR Part 661 and 663 regulations “Buy America” Post-Delivery audit for approximately 30-35 paratransit vehicles per year. The 2021 order that was placed includes a total of fifteen (15), 2022 Class B 158” Ford E450 – Phoenix cutaway vehicles, manufactured by Shepard Brothers/Coach and Equipment (C&E) Manufacturing Corporation and a total of twenty (20), 2021 Ford Transit vehicles, manufactured by Alliance Bus Group, both companies hereafter referred to as (the “Manufacturer”). Inspections will take place at the Manufacturer’s production facilities located in Penn Yan, New York (C&E Manufacturing Corporation) and Livonia, Michigan (Alliance Bus Group). The District, under contract to the Connecticut Department of Transportation (CTDOT), provides the complementary paratransit service required by the Americans with Disabilities Act of 1990 (ADA) in the Greater Hartford/Capitol Region area. The District contracts with First Transit Inc., a private operator for the provision of its paratransit service, with offices located at the District’s ADA Paratransit Operations and Maintenance Facility located at 148 Roberts Street in East Hartford, Connecticut.

The Greater Hartford Transit District is a quasi-municipal corporation operating under the authority of Chapter 103a of the Connecticut General Statutes. There are currently sixteen member towns represented by appointees who collectively form the Board of Directors, the policy making body of the District. The District has broad powers to acquire, operate, finance, plan, develop, maintain and otherwise provide all forms of land transportation and related services including the development or renewal of transportation centers and parking facilities.

The District is eligible and authorized under state and local law to request, receive, and manage Federal Transit Administration (FTA) funds and to execute and administer FTA-funded projects. The District provides a variety of services in support of public transportation in the Capitol Region of Connecticut.

The District is also the owner and operator of Hartford’s Union Station Transportation Center Complex, an intermodal hub of transportation that currently serves Amtrak rail, CTrail, intercity and intra city bus service, taxi services, and public parking. The Complex includes the Spruce Street Parking Lot.

Price quotations shall be submitted to LaShaunda Drake, Greater Hartford Transit District, One Union Place, Hartford, CT. 06103, on or before **2:30 p.m. on Friday, April 30, 2021**. Quotations received after the deadline will not be considered and will be returned to the Proposer unopened. Any changes, or any requests for changes in the specifications, will not be recognized after sealed proposals are submitted to the District.

All Proposers will be required to certify that they are not on the Comptroller General's list of ineligible contractors. Further, the contractor will be required to comply with all applicable equal employment opportunity laws and regulations.

The District does not discriminate on the basis of race, color, sex or national origin in consideration for an award. Small and minority businesses are encouraged to apply.

NOTE: The District is tax-exempt.

The District reserves the right to reject any or all proposals as submitted in response to this Request for Quotes and to waive informalities and irregularities, as it deems in its best interest.

Please contact LaShaunda Drake with any questions regarding this Request for Quotes at 860.380.2012 or [ldrake@ghtd.org](mailto:ldrake@ghtd.org).

## **SCOPE OF WORK**

Contractor will be responsible for performing in-plant vehicle inspection and post-delivery audit services which includes, at a minimum, being fully familiar with the technical specifications, vehicle manufacturer's quality standards, federal regulations, and any other documents pertinent to the production of the vehicles. It is the District's expectation that the Contractor shall be on-site throughout critical stages of the vehicle production/manufacturing and testing process in compliance with 49 CFR Part 661 and 663 and shall conduct a complete quality assurance/bus-line inspection of each vehicle from the start to finish of its construction to ensure conformity with the District's specifications prior to release for delivery.

Special attention is to be given to the condition of the chassis and drive train, body and structure, corrosion protection measures, construction, electrical and technology components and connectors, air conditioning installation, welding operations for sub-assemblies, window and seating installation, and compliance with all District requirements, to specifically include a compliance review of all equipment and dimensional requirements associated with the vehicles, as it pertains to the Americans with Disabilities Act (ADA).

Note: The 2021 vehicle order has been placed. Alliance Bus Group is awaiting deliver of chassis. The status is currently "order processing". Once chassis are delivered production begins shortly thereafter. Shepard Brothers/Coach and Equipment (C&E) Manufacturing Corporation expects to begin production July 2021.

The contract period will be 1 year with 4 option years.

### **Vehicle Production Line Monitoring & Inspection Services**

Contractor will be responsible for the following:

1. Ensure the materials and components listed in the Pre-Award Audit are used in the actual construction of the District's vehicles and that the labor hours performed at each facility used in the construction agree with the findings of the Pre-Award Audit. (*The*

*District will furnish the contractor with a copy of the previously performed Pre-Award Audit and District's vehicle order specifications).*

2. Ensure origin of steel used in the vehicle complies with Buy America requirements.
3. Ensure tasks performed in conjunction with the final vehicle assembly satisfy the most recent guidelines issued by the Federal Transit Administration (FTA).

### **Production Inspection Focal Points**

The Contractor is responsible for thoroughly inspecting the following points to ensure identification and verification of:

- Welding of sub-assemblies as meeting quality standards
- Critical build-up of sub-assemblies and modular sections prior to joining into larger coach modules
- Hydraulic, compressed air, air conditioning, Freon and fluid leaks
- Torque on critical bolts and fasteners
- Routing of wiring and protection from chafing, abrasion and sharp edges
- Integrity of circuit terminals in both application and installation
- Uniformity of component installations, alignment, and support structures
- Alignment of access doors and hinges, floor covering, ducting, interior and exterior panels, moldings and seat supports
- Proper grade bolts, appropriate type and application of blind fasteners
- Proper thickness, type, and adhesion of undercoating, sealants, interior and exterior paint and primers
- Proper materials, routing, stress relief, and support of rigid and flexible lines for power steering, transmission, pressure and temperature sensors, coolant, brakes, wheelchair lift primary connections and manual override systems
- Proper installation and function of heating and air conditioning piping, sensors, compressor support and vibration isolation
- Front suspension alignment checks
- Proper location, labeling and integrity of junction boxes for electrical components, with respect to junction and component boxes
- Integration of drive train components and supporting electrical, hydraulic, air and fluid systems
- Installation, alignment and operation of the wheelchair lift/ramp
- Rattle-free installation of barriers and panels
- Easy access to components mounted behind paneling
- Type and arrangement of passenger seating including wheelchair positions and tie downs
- All interior doors for appearance, fit and function, panels for door operating mechanisms, and that other doors open with or without special tools as specified
- Mounting, clearance, presence and location of specified stanchions and handholds

## **Technical Assistance**

The Contractor will work closely with District staff (or its designee) and the Manufacturer's designated staff contact to provide solutions for production line problems, assist in implementing approved change orders, address open concerns, furnish expertise to evaluate alternative design specifications, and conduct any additional tests deemed appropriate by the District (or its designee), to ensure Manufacturer is providing the proper levels of manufacturing production process quality assurance. The District is seeking general knowledge and expertise about transit vehicle construction, as well as engineering services as part of this RFQ.

Should defects be identified during the production phase, the Contractor will immediately notify the Manufacturer and present the Manufacturer with the discrepancy findings for further discussion and corrective action.

## **Pre-Delivery Testing**

The Contractor will conduct a pre-delivery inspection and test of each vehicle, including a configuration audit, a visual and measure inspection, a road test and other functional checks as needed. This inspection is necessary to assure the Manufacturer's compliance with the District's technical specifications and quality standards, and also to verify the use of materials and components identified in the Buy-America audit. If a variance is identified, the Contractor will notify the Manufacturer and the District (or its designee) and document resolve of the issue.

Visual and measured inspections of the vehicle will include, but not be limited to, the undercarriage, engine compartment, interior, and exterior. Functional tests will include, but not be limited to, the following:

- Water Testing (for a minimum of 10 consecutive minutes)
- HVAC Test
- Wheelchair ramp function test
- Brake test

Interior and exterior inspection components shall include, but not be limited to, the following elements:

### **Interior**

Driver Controls: Verification of accessibility and function of all switches, controls, ankle motion, grouping of non-OEM controls, identification of prime controls and door control function.

Instrumentation: Verification of location, function and readability of instruments and indicators with steering wheel in straight ahead position.

Trim (General): Verification of absence of inaccessible maintenance areas, protuberances and sharp or abrasive edges.

Trim Panels: Verification of trim materials, surfaces, carpeting or panels of textured stainless steel or anodized aluminum, or plastic as specified, verification that painted areas are free of dirt, runs, and orange peel.

Exit Signal: verification of presence and function of chimes, switch tapes located near interior lighting fixtures with driver controlled bypass switch.

Mirrors: Verification of presence and adjustability of inside mirrors and that placement does not obscure right outside mirror.

Radio: Verification of space for radio, verification of presence of specified, protected lead as applicable.

Windows: Verification that all windows are distortion free and contain no scratches, verification of proper opening and closing functions and proper weather sealing, verification of proper emergency release function.

Signage: Verification of specified signs, decals and instruction plates, and if specified, verification of presence and function of destination signs on the front and right side of the coach.

Wheelchair Ramp: Verification of accessibility and function of all switches, controls, cycle counters, and safety sensors, verification of level and angles of the ramp, handrails, and barriers, verification of weight requirements of ramp and smooth operation of ramp and compliance with ADA standards and regulations.

## **Exterior**

Body: Inspect for fit and sealing, lack of distortion and strain points at fasteners, proper sealing and overall finish.

Rain Gutters: Verification of installation of rain gutters over the passenger windows and doors; inspection for dams or obstructions in gutters.

Doors: Inspection of door installation for fit and sealing, check for proper closure and tightness, check for safety control, proper wiring, and line routing.

Lighting: Verification of type and function of headlights, marker lamps, turn signal lights and curb area lighting.

Mirrors: Verification of specified mirrors and rear field of vision.

Exhaust: Verification of specified exhaust pipe routing and installation of proper discharge and absence of leakage.

Bumper: Verification of manufacturer, specified color, and material.

Batteries: Verification of rating of batteries and correct positioning and securements.

### **Engine Compartment**

- Inspect engine and transmission including all sub-components installation; checking for improper line or wire routing; inspect for leaks and possible long-term problem situations.
- Listen for abnormal noises; check for harmonic vibrations in lines, which may require added line support, if found.
- Inspect manufacturer modifications for design and installation integrity and possible warranty conflicts.

### **Road Test and Release for Delivery**

1. The Contractor must witness each road test, physically riding each vehicle to check for abnormal power train noises, interior rattles, observing for proper shift points, acceleration and braking performance, ride quality and appropriate functioning of other systems.
2. Prior to the release of any vehicle, the Contractor's inspection team will verify that any noted defects have been corrected.

### **Post-Delivery Audit**

1. The Contractor will conduct a Post-Delivery Audit for the vehicles being purchased by the District, as defined in 49 CFR Part 663, and ensure compliance with Buy America requirements of 49 CFR 661 under the Buy America waiver for rolling stock procurements specified by 49 CFR 661.11. The Contractor will review all supporting documentation, including but not limited to, Bill of Materials, cost information, and supplier certifications, and certify that Manufacturer meets the requirements of the Post-Delivery Buy America Certification under 49 CFR 663.35, the Post-Delivery Purchaser's Requirements Certification under 49 CFR 663.37, and the Federal Motor Vehicle Safety Standard (FMVSS) Certification under 49 CFR 663.41. The audit will serve to verify the Manufacturer completed the manufacturing process in the United States.
2. Upon completion of the Post-Delivery Audit, Contractor will furnish the District (or its designee) with a final report containing a copy of the Manufacturer's self-certification of compliance to FMVSS standards and a Post-Delivery Buy America checklist for the vehicles. The Post Delivery Report must also contain a copy of a configuration audit.

### **Project Communication:**

1. Inspector status reports will be forwarded via email to all members of the project team and will detail project progress, particular points of interest, work activities, any deficiencies found and corrective actions taken, production status of the buses, and photos.
2. The Contractor's resident inspector will have access to all means of communication such as email, cellular phone, and facsimile while providing inspection services under the contract to facilitate quick resolution of production issues. Inspector shall also communicate weekly by telephone with District staff (or its designee). Verbal communications shall report all of the afore-mentioned items. The inspector shall immediately notify District staff (or its designee) by telephone and e-mail regarding any significant problems or unusual situations encountered for issues related to the District's vehicles.

### **Project Deliverables:**

The Contractor will furnish the District (or its designee) with all final project documentation of the inspections, to include, but not be limited to, the following items:

- Post-Delivery Buy America Audit includes:
  - Post-delivery certifications
  - FMVSS certification
  - Configuration audit
  - Final Assembly Verification
  - Post-delivery audit checklists
- Inspection booklets (4) "Blue Books" include:
  - Inspection forms
  - Signed "Authorization to Ship"
  - Defect sheets
  - Component serial numbers
  - Test result certificates including water test certification, weigh slip, and alignment sheets

### **FORMAT OF QUOTE**

The RFQ submission shall also include the following information:

1. Completed General Information Form. (Exhibit B)
2. The Contractor shall provide a brief narrative that addresses the services they are proposing as outlined in the Scope of Work. The narrative should show the Contractor's understanding of the District's needs and requirements.
3. References from three similar projects undertaken. References must include name of reference, contact person, telephone number, contract cost, and description of contract work. (Exhibit C)

4. Cost Proposal information shall be based on the type of service to be provided and the associated requirements as specified in this Request for Quotes. The price to be quoted shall include all items of labor, materials, and other costs necessary to fully provide the services. (Exhibit D)
5. A completed Certification of Eligibility. (Exhibit E)

Quotes and all required information shall be submitted no later than **2:30 p.m. on Friday, April 30, 2021. Responses may be emailed. The Response shall be marked:**

**IN-PLANT PARATRANSIT VEHICLE INSPECTIONS AND POST-DELIVERY AUDIT**

Attention:

LaShaunda Drake  
Procurement and Contract Coordinator  
Greater Hartford Transit District  
One Union Place  
Hartford, CT 06103

For questions or concerns please contact LaShaunda Drake:

[ldrake@ghtd.org](mailto:ldrake@ghtd.org)

860.380.2012

## **EXHIBIT A**

### **INSURANCE REQUIREMENTS**

Contractor shall obtain and maintain throughout the term of this Contract (or such longer period as may be specified below, if any) the following insurance:

#### **Commercial General Liability**

The Contractor shall carry Commercial General Liability Insurance, including premises/operations; contractual liability; personal injury; products liability and completed operations; property damage, providing for a per occurrence limit of Two Million Dollars (\$2,000,000) for all damages arising out of bodily injuries to or death of all persons in anyone accident or occurrence, and for all damages arising out of injury to or destruction of property in anyone accident or occurrence, and, subject to that limit per accident, a total (or aggregate) limit of One Million Dollars (\$1,000,000) for all damages arising out of bodily injuries or death of all persons in all accidents or occurrences and out of injury to or destruction of property for a period of five (5) years after acceptance of the last bus delivered under this Agreement for a period of Product liability.

#### **Workers' Compensation Insurance**

With respect to any services performed during the Term hereof at premises owned or controlled by the District, either by the Contractor or by its subcontractors, the Contractor and its subcontractor(s) shall carry Workers' Compensation Insurance and, as applicable, insurance required in accordance with the U.S. Longshore and Harbor Workers' Compensation Act, in accordance with the requirements of the laws of the State of Connecticut, and of the laws of the United States, respectively.

#### **Business Automobile Insurance**

To the extent that the provision of services hereunder requires the use of Contractor's (or any Agent's) business automobiles, the Contractor shall carry Business Automobile Liability Insurance, to cover the use of all owned, hired, and non-owned vehicles, providing for the following minimum liability limits: One Million Dollars (\$1,000,000) for all damages arising out of bodily injuries to or death of all persons in any one accident or occurrence, and for all damages arising out of injury to or destruction of property in any one accident or occurrence. In cases where the insurance policy shows an aggregate limit as part of the automobile liability coverage, the aggregate limit must be at least Two Million Dollars (\$2,000,000).

#### **Certificate of Insurance**

All insurance provided for above shall be obtained under valid and enforceable policies, and issued by financially sound and responsible insurance companies authorized to do business in the State of Connecticut and having a general policy rating of A- or better and a financial class of VIII or better, each as determined by AM Best Company, Inc. Prior to commencing any work under this Agreement and at least ten (10) days prior to the expiration dates of any insurance required hereunder, Contractor shall deliver to the District certificates of insurance evidencing such coverage and any renewal or successor policies. If the Contractor engages any subcontractor to perform any of its obligations under this Agreement, the Contractor shall also deliver to the District certificates of insurance from such subcontractor evidencing such coverage and any renewal or

## **EXHIBIT A**

successor policies. All policies of insurance required hereunder shall name the District (and such other persons or entities designated by the District) as an additional insured (except the workers' compensation). All insurance policies provided for above shall contain clauses or endorsements to the effect that: (i) no act or negligence of the Contractor, or anyone acting for the Contractor, or failure to comply with the provisions of any policy, which might otherwise result in a forfeiture of the insurance or any part thereof, shall in any way affect the validity or enforceability of the insurance insofar as the District is concerned; (ii) no such policies shall be canceled without at least thirty (30) days' notice to the District (10 days for non-payment of premium); (iii) shall contain a waiver of subrogation in favor of the District, and (iv) shall provide that such coverage is primary and non-contributory.

### **INDEMNIFICATION**

To the fullest extent permitted by law, the Contractor shall indemnify, defend and hold harmless the District and its officers, directors, employees and agents (collectively "Indemnified Parties") from and against all claims, damages, demands, losses, expenses, fines, penalties, causes of action, suits or other liabilities (including all costs of reasonable attorneys' fees) arising out of, related to, in connection with or resulting from, or alleged to arise out of or arise from the negligent acts or omissions, breach or failure to perform under the Contract or the violation of any applicable law or regulation, by Contractor, Contractor's subcontractors or anyone directly or indirectly employed by Contractor or by Contractor's subcontractors or anyone for whose acts any of them may be responsible or liable and whether such claim, damage, demand, loss, expense, fine, penalty, cause of action, suit or other liability is attributable to bodily injury, personal injury, sickness, disease or death, or to injury to or destruction of tangible property, including the loss of use resulting therefrom. This indemnity shall be effective regardless of whether or not such claim, damage, loss or expense is caused in part by any of the Indemnified Parties (but the indemnity shall not cover liability to the extent resulting from gross negligence or willful misconduct of the Indemnified Parties). Such indemnity obligation shall not be in derogation or limitation of any other obligation or liability of the Contractor or the rights of the District contained in this Contract or otherwise. This indemnification shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for the Contractor under any workers' compensation acts, disability benefit acts or other employee benefits acts and includes any loss or injury suffered by an employee of Contractor. This indemnification shall survive the completion of the Work or the termination of the Contract.

To the extent the foregoing Indemnity applies to any violation of federal, state or local laws, ordinances or regulations, Contractor shall do and perform all work necessary to correct such violation.

**EXHIBIT B**

**General Information Form**

Name of Organization: \_\_\_\_\_

Organization's Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Years in Business: \_\_\_\_\_

Company Federal taxpayer identification number \_\_\_\_\_

Organization is (check one):

- Corporation       Partnership       Association  
 Joint Venture       Sole Proprietorship       Public Agency  
 Quasi-Public Agency      Other: (Explain): \_\_\_\_\_

If the organization is a corporation, indicate the following:

Date of Incorporation: \_\_\_\_\_

State of Incorporation: \_\_\_\_\_

President's Name: \_\_\_\_\_

If the organization is an individual or a partnership indicate the following:

Date of Organization: \_\_\_\_\_

Name and address of all partners: \_\_\_\_\_  
\_\_\_\_\_

**Organization's Authorized Representatives:**

Contact for Questions about Proposal: Name \_\_\_\_\_

Title: \_\_\_\_\_ Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Officer responsible for Contract Performance: Name \_\_\_\_\_

Title: \_\_\_\_\_ Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Acknowledgment of received Addenda No(s): \_\_\_\_\_

The undersigned, being cognizant of the pages, documents and attachments concerned herewith agrees to provide the District with the services described in the Request for Quotes. The stated Proposal shall be firm for 60 days from the due date for this Proposal.

The Contractor hereby affirms that this Proposal is genuine, not a sham or collusive, and is not made in the interest of any person not therein named.

Authorized Signature: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

**EXHIBIT C**

**REFERENCES**

List at least three references for similar contracts. References must include name of reference, contact person, telephone number, and description of contract work. Attach additional sheets as needed.

1. Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Telephone number: \_\_\_\_\_

Brief Description of work: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

2. Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Telephone number: \_\_\_\_\_

Brief Description of work: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

3. Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Telephone number: \_\_\_\_\_

Brief Description of work: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**EXHIBIT D**

**COST PROPOSAL FORM  
 GHTD REQUEST FOR QUOTES #08-021  
 IN-PLANT PARATRANSIT VEHICLE INSPECTIONS AND  
 POST-DELIVERY AUDIT  
 (CUTAWAYS)**

The contract term of agreement resulting from this RFQ is one (1) year with four (4) available option years. The District anticipates purchasing 30-35 vehicles per year. The order for 2021 includes twenty (20) Ford Transits and fifteen (15) Cutaways. **\*Per Vehicle Rate pricing quoted must be a fixed-fee inclusive of all labor, travel, miscellaneous expenses, and overhead costs.**

IN-PLANT INSPECTION SERVICES	PER VEHICLE RATE*	TOTAL COST
2022 Class B 158" Ford E450 – Phoenix (approx. 15)		

**Option Year 1:**

IN-PLANT INSPECTION SERVICES	PER VEHICLE RATE*	TOTAL COST
2022 Class B 158" Ford E450 – Phoenix (approx. 15)		

**Option Year 2:**

IN-PLANT INSPECTION SERVICES	PER VEHICLE RATE*	TOTAL COST
2022 Class B 158" Ford E450 – Phoenix (approx. 15)		

**Option Year 3:**

IN-PLANT INSPECTION SERVICES	PER VEHICLE RATE*	TOTAL COST
2022 Class B 158" Ford E450 – Phoenix (approx. 15)		

**Option Year 4:**

IN-PLANT INSPECTION SERVICES	PER VEHICLE RATE*	TOTAL COST
2022 Class B 158" Ford E450 – Phoenix approx. 15)		

DATE: \_\_\_\_\_

\_\_\_\_\_  
Company Name

BY: \_\_\_\_\_  
Signature

\_\_\_\_\_  
Address

\_\_\_\_\_  
Typed Name

\_\_\_\_\_  
City, State, ZIP

\_\_\_\_\_  
Title

\_\_\_\_\_  
Area Code, Telephone

**EXHIBIT D**

**COST PROPOSAL FORM  
 GHTD REQUEST FOR QUOTES #08-021  
 IN-PLANT PARATRANSIT VEHICLE INSPECTIONS AND  
 POST-DELIVERY AUDIT  
 (FORD TRANSITS)**

The contract term of agreement resulting from this RFQ is one (1) year with four (4) available option years. The District anticipates purchasing 30-35 vehicles per year. The order for 2021 includes twenty (20) Ford Transits and fifteen (15) Cutaways. **\*Per Vehicle Rate pricing quoted must be a fixed-fee inclusive of all labor, travel, miscellaneous expenses, and overhead costs.**

IN-PLANT INSPECTION SERVICES	PER VEHICLE RATE*	TOTAL COST
2021 Ford Transit – Alliance Bus Group (20)		

**Option Year 1:**

IN-PLANT INSPECTION SERVICES	PER VEHICLE RATE*	TOTAL COST
2021 Ford Transit – Alliance Bus Group (approx. 20)		

**Option Year 2:**

IN-PLANT INSPECTION SERVICES	PER VEHICLE RATE*	TOTAL COST
2021 Ford Transit – Alliance Bus Group (approx. 20)		

**Option Year 3:**

IN-PLANT INSPECTION SERVICES	PER VEHICLE RATE*	TOTAL COST
2021 Ford Transit – Alliance Bus Group (approx. 20)		

**Option Year 4:**

IN-PLANT INSPECTION SERVICES	PER VEHICLE RATE*	TOTAL COST
2021 Ford Transit – Alliance Bus Group (approx. 20)		

DATE: \_\_\_\_\_

\_\_\_\_\_  
Company Name

BY: \_\_\_\_\_  
Signature

\_\_\_\_\_  
Address

\_\_\_\_\_  
Typed Name

\_\_\_\_\_  
City, State, ZIP

\_\_\_\_\_  
Title

\_\_\_\_\_  
Area Code, Telephone

**EXHIBIT E**

**Certificate of Eligibility**

\_\_\_\_\_ hereby certifies that neither  
(Name of Proposer)  
it nor its “principals” is included on the U.S. Comptroller General’s Debarred Proposers  
List.

Signature: \_\_\_\_\_

Firm: \_\_\_\_\_

The Proposer certifies to the best of its knowledge and belief that it and its principals

Are not presently debarred, suspended, proposed for debarment, declared ineligible or  
voluntarily excluded from participating in this transaction by any Federal department or  
agency.

Have not, within a three-year period preceding the date of this Proposal, been convicted  
of or had a civil judgment rendered against it for commission of fraud or a criminal  
offense in connection with obtaining, attempting to obtain, or performing a public  
(Federal, State or local) transaction or contract under a public transaction, violation of  
Federal or State anti-trust statues or commission of embezzlement, theft, forgery, bribery,  
falsification or destruction of records, making false statement, or receiving stolen  
property.

Are not presently indicted for or otherwise criminally or civilly charged by a  
governmental entity (Federal, State or local) with commission of any of the offenses  
enumerated in Paragraph B of this Certification.

Have not, within a three-year period preceding the date of this Proposal, had one or more  
public transactions (Federal, State or local) terminated for cause or default.

Where the Proposer is unable to certify to any of the statements in this certification, such  
Proposer shall include an explanation in such regard with its Proposal.

(Check One)

\_\_\_\_\_ I DO CERTIFY

\_\_\_\_\_ I DO NOT CERTIFY

SIGNATURE: \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_