

**GREATER HARTFORD TRANSIT DISTRICT  
GHTD RFP #09-020  
PARATRANSIT VEHICLE CAMERAS**

**ADDENDUM #3  
June 25, 2020**

The Request for Proposal (RFP) is modified/clarified as set forth in this Addendum. The original RFP Documents remain in full force and effect, except as modified/clarified by this Addendum, which is hereby made part of the RFP. Respondent shall take this Addendum into consideration when preparing and submitting its proposal.

A pre-proposal conference was held via **GoToMeeting** on **Friday, June 12, 2020, at 10:00 AM local time**, for the purpose of outlining requirements of the RFP and to provide the opportunity for questions. The following individuals were in attendance: Joseph DeNigris (Gabrielli Truck Sales); Bill Forrest (Brigade); April Johnson (Luminator Technology Group); Greg Marangell (T-Mobile); Monica Marcos (Safety Vision); Grant Miller (Luminator Technology Group); Mike Munson (Dattco); John Robb (Safe Fleet); Bill Soulier (Gabrielli Truck Sales); Derek White (Luminator Technology Group); Mary Deppe (GHTD); LaShaunda Drake (GHTD); and DJ Gonzalez (GHTD).

**Proposals are due on or before 2:30 PM local time, Friday, July 10, 2020 at the District offices located at One Union Place, Hartford, CT.**

**The deadline for questions was 12:00 PM local time, Wednesday, June 24, 2020.**

**The following RFP document was revised:**

- 1.) Please see **Addendum 3 - Attachment 2 Approved Equal Form (Revised)**

**RFP #09-020 information was clarified during the GoToMeeting:**

- 2.) **PDF Pg. 3 (RFP KEY INFORMATION SUMMARY SHEET)**

Has been revised to read: **Solicitation Number:** RFP #09-020

- 3.) **DBE Requirement**

There is no established DBE goal for the procurement. The District's overall agency-wide DBE goal is 5%. The District encourages subcontracting with DBE's where the opportunity presents. Although there is no established DBE goal the District requests that you make a Good Faith Effort to try to subcontract with DBE's where applicable, however, you will not be penalized (as it pertains to this RFP) if you are not able to do so.

**The following requests for clarification were submitted in writing:**

- 4.) **Question:** GHTD has specified a page count limit for the RFP of 10 pages in a font size of 12 points. In order to present a full and comprehensive response describing our

abilities, experience and to provide the information required in Section III, Items 1b., c., and d. of the GHTD RFP, will GHTD consider increasing the allowable number of sheets/pages to at least 40. This request recognizes the need for a concise response ex any unnecessary elaborate or promotional materials and that product brochures and certifications are not counted.

Answer: The revised maximum page limit is 40 pages max (20 double-sided pages).

**5.) Question:** Given the current business environment and the effects of the Covid-19 virus, will GHTD consider accepting responses by electronic delivery (e-mail, DropBox etc.) rather than 4 paper copies of the technical proposal and 4 copies of the cost proposal as detailed on page 18 of the RFP.

Answer: Yes. The District will accept submission via Dropbox or USB. The electronic proposal MUST be submitted as 2 complete PDFs 1.) The technical proposal 2.) The cost proposal. Proposal submission must include a table of contents.

**6.) Question:** Are you looking for cellular connectivity from the Seon camera system with real-time access to a web portal?

Answer: No.

**7.) Question:** Would you consider a camera system that is similar to the Seon camera system?

Answer: Please reference PDF pg. 12, #11. **REQUESTS FOR CLARIFICATION OR APPROVED EQUAL STATUS** in the RFP for information on submitting an approved equal request.

**8.) Question:** Does the Seon Cameras allow for a SIM card from a wireless carrier?

Answer: The cameras themselves don't accept SIM cards but our supporting hardware does for various solutions.

**9.) Question:** Can you provide the exact model number and specifications for the Seon Cameras?

Answer: Please reference Addendum 3 – Attachment 1\_TH6 spec sheet.

**10.) Question:** Page 6 indicates that a request for clarification or approved equal status is required, however our understanding is that this procurement is an RFP. Further, the approved equal form includes a form to complete an ITB number.

a. Are proposers required to complete a request for clarification or approved equal status for any non-compliances? Or will proposer's responses be evaluated at the time of submission?

b. Can GHTD please confirm if this procurement is an RFP or an ITB.

Answer: (a.) Proposers are required to complete the approved equal form for any non-compliances to the specifications in the RFP. (b.) The procurement is an RFP.

**11.) Question:** (a.) Will the District provide further details on how vendor's equipment is to be compatible with the current Seon system software? (b.) Is this truly an open RFP or must the vendor's hardware be used with the Seon software?

Answer: (a.) Please reference **SECTION II – SCOPE OF WORK** and **EXHIBIT G - VIDEO SURVEILLANCE CAMERA EQUIPMENT SPECIFICATIONS** in the RFP for details on system compatibility. (b.) The District is open to the proposing of other camera systems, however, the hardware must be fully compatible with the Seon equipment we have already purchased.

**12.) Question:** (a.) Is the test run referenced in Section 1J of the Scope of Services separate from the 30-day acceptance period? (b.) How many vehicles will be a part of the test Run? (c.) How will the proposer receive acceptance and from whom at The District?

Answer: (a.) The test run is conducted as part of the acceptance period as during the 30-day acceptance period "the system must perform without interruption of services and in compliance with all representations offered in the Proposer's proposal", also the RFP states that "As part of Acceptance, the Proposer will develop and execute a test run of the camera system with the owner's project manager in attendance". (b.) The District considers 10 percent to be a good benchmark for any testing (c.) The District's Executive Director or her designee will be responsible for signing off on any contract documents or purchases as they relate to this project.

**13.) Question:** (a.) Since it is not a requirement to use a DBE, how should proposers fill out the "DBE Good Faith Efforts Documentation Form" if we are not attempting to find a DBE? Should proposers put 'N/A' on the form? (b.) If we are not using a DBE, how should we fill out the "DBE Letter of Intent"? Should proposers put 'N/A'?

Answer: (a.) Although there is no established DBE goal for this project, where possible, the District requests that you subcontract with a DBE, when that is not feasible, the District requests that the contractor document its "good faith effort" attempts to subcontract with a DBE. If those attempts are unsuccessful, you would indicate N/A on the "DBE Good Faith Efforts Documentation Form". (b.) The Contractor must enter their firm's contact information as requested at the top of the form. Where the form requests DBE info, the contractor must enter "N/A". Lastly, the Contractor must sign and date the form to affirm the information entered is valid.

**14.) Question:** What do you consider to be the top three critical success factors for this project? (i.e., how will the winning vendor know that we delivered what The District wanted for this project)

Answer: Please see the Scoring Criteria on SECTION IV - PROPOSAL EVALUATION, starting on page 22 of the RFP.

**15.) Question:** Has the District selected the Seon cameras as the desired manufacturer? If so; please describe the basis for selecting Seon hardware?

Answer: Per Addendum 2: The brand name "Seon TH6" is the system model the District has selected to be factory installed in all new fleet vehicles procurements. The brand to be installed (hardware and software) in the existing fleet vehicles must be Seon TH6 or must be able to be

fully integrated with the factory installed Seon TH6 system. Proposers must confirm and prove that any proposed system other than Seon TH6 is fully compatible with the factory installed system (hardware and software) or the proposal will be deemed non-responsive. The District is open to the proposing of other camera systems, however, the hardware must be fully compatible with the Seon equipment we have already purchased.

The basis for the selection of Seon hardware (or approved equal) is that the District's most recent order of Paratransit Vehicles will come equipped with Seon cameras. Due to the District's significant investment in these cameras, the solution offered must be Seon or fully compatible with the Seon system (hardware and software.)

**16.) Question:** Is the District open to considering bids that would include a video solution only? (i.e., bid would not include camera hardware (Seon or other camera hardware), rather would integrate with The District's selected cameras and provide online access to the recorded video)

**Answer:** No, the District is not looking for a video solution only at this time that provides only online access.

**17.) Question:** Are there any concerns regarding managing two video solutions in your fleet? (i.e., the DriveCam system and the selected solution) If so, please explain these concerns.

**Answer:** The Drive Cam system, currently used on our fleet of vehicles, is owned and monitored by our service contractor. The District will be the owner of the new system (Seon or approved equal), however the system will be monitored by both the District and its contractor. There are presently no concerns with this solution, as it is up to the service contractor if they continue or discontinue the use of DriveCam.

**Request for Approved Equal Status Update:**

Please reference RFP #09-020 Addendum 3 – Attachment 3\_ Approved Equal Request (included at the end of this addendum)

**End of Addendum 3**