

# EMPLOYEE TEST TRACKING



AN EMPLOYEE HAS REFUSED TO TAKE A DRUG TEST IF HE OR SHE FAILS TO APPEAR FOR ANY TEST (EXCEPT A PRE-EMPLOYMENT TEST) WITHIN A REASONABLE TIME, AS DETERMINED BY THE EMPLOYER, CONSISTENT WITH APPLICABLE DOT AGENCY REGULATIONS, AFTER BEING DIRECTED TO DO SO BY THE EMPLOYER. THIS INCLUDES THE FAILURE OF AN EMPLOYEE (INCLUDING AN OWNER-OPERATOR) TO APPEAR FOR A TEST WHEN CALLED BY A C/TPA.

SOURCE: 49 CFR § 40.191

**TODAY'S DATE:** \_\_\_\_\_

**EMPLOYER NAME:** \_\_\_\_\_

**NAME OF TESTED  
EMPLOYEE:** \_\_\_\_\_

**DATE/TIME OF  
NOTIFICATION:** \_\_\_\_\_

**DATE/TIME OF  
COLLECTION:** \_\_\_\_\_

**X**  
\_\_\_\_\_  
DER Signature

\_\_\_\_\_  
DER Printed Name

**MY SIGNATURE AFFIRMS MY CONFIRMATION THAT ALL  
INFORMATION RECORDED ON THIS FORM IS VALID.**